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This document is meant to provide some limited guidance regarding essential and non-essential businesses and how to conform with Delaware's State of Emergency restrictions. Please find the current list of essential and non-essential businesses at delbiz.com/coronavirus. The list is updated regularly, as changes are made. Make sure you use the most recent version (date/time found at bottom of PDF).

A designation of essential does not mean a business can operate without restrictions, just as a designation of non-essential does not mean a business must cease operations completely. Below are general instructions for each business type, though some industries have more specific guidance.

## For essential businesses (open to in-person customers at this time)

- Essential businesses must follow all Centers for Disease Control guidelines for safe social distancing (see Fourth Modification of the State of Emergency, paragraph 5). For full information on the CDC guidance, please visit cdc.gov/coronavirus, but these are a few basic things to keep in mind:
  - Customers in your store <u>must</u> remain six feet apart from both each other and staff. If the size of crowds within a store or the size of the store makes this difficult, it is the responsibility of the business owner to restrict access to their store in order to maintain these standards. This may mean limiting access to your store, including to ask customers to line up outside or to wait in their cars before they can enter. Customers in line must also remain six feet apart.
  - All surfaces that customers may touch (door knobs, tables, desks, handrails, POS equipment, etc.) should be disinfected regularly and frequently by staff.
  - Limit handling of cash at POS. Customers should scan credit cards themselves when feasible.

## For non-essential businesses (closed to in-person customers at this time or with exceptions)

- Most non-essential business may still transact with customers via online or telephone orders, and deliver
  those orders in person to their house or other location they specify. Non-essential businesses are not
  permitted to transact via curbside pickup. Certain non-essential businesses have other more specific
  instructions, please check any notes in the list of essential and non-essential businesses (see also Fourth
  Modification of the State of Emergency, paragraph 7).
- You or a member of your staff may still visit your place of business in order to maintain it. This includes monitoring inventory, ensuring security, and maintaining equipment (see "Minimum Basic Operations," Fifth Modification of the State of Emergency, paragraph 10).

Any violations may be subject to criminal prosecution or other civil remedies.

As a business owner, it is your responsibility to the well-being of all Delawareans to keep your place of business safe, comply the State of Emergency orders and exercise common-sense in following both the letter and spirit of the orders to help ensure public safety.